

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High


YEAR 2021 - 2022

Assurances

1. The school assures that they will have a written Parent and Family Engagement Plan (PFEP) that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents/families of Title I students and made available to the local community. Parents/families shall be notified of the policy in an understandable and uniform format in a language the parents can understand. The policy shall include the components as described in section 1116. Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3)(D)(i - v).
2. The school assures that they will convene an annual parent/family meeting. The annual meeting will be offered with flexible times/dates and will involve parents/families in an organized, ongoing, and timely manner for planning, review, and improvement of the programs at the school. Parents/families are given information about programs, a description of curriculum, academic assessments used to measure student progress, and expected proficiency of students. Parents/families provide input on their child's education, and are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.
3. The school assures that each participating school, in conjunction with the parents/families has **jointly** developed a school-parent compact. The compact describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is conferenced with parents/families of elementary aged students.
4. The school assures timely notice to parents/families when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, schools are required to notify parents/families at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112 (e)(1)(B)(ii).

☒ By checking this box, I certify that the school agrees to the assurances above.

 5/17/21

Signature of Principal or Designee

APPROVED

Date Signed

By Maria Torres at 10:01 am, May 21, 2021

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High

YEAR 2021 - 2022

Title I – School Mission Statement - Parent and Family Engagement Mission Statement

(Optional) Response:

The Leesburg High School Title I Parent Engagement Program will strive to build relationships to create real family engagement for every child, every family, and every teacher daily. We believe that effective schools are a direct result of the school, home and community partnership. At Leesburg High School, we are committed to collaborating with parents to provide a safe and nurturing learning environment, one in which all students can learn and achieve their academic and career goals. As such, we believe that the involvement of parents is necessary to achieve our mission, which is working together to ensure that all students are college, career or work place ready.

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds will be used for parent and family engagement.

Response:

Leesburg High School will: involve parents in an organized, ongoing and timely manner in the planning, review, and improvement in the decisions regarding how funds for family engagement will be used by encouraging all parents to attend School Advisory Council meetings as well as other parent meetings through information sent home, communication on the LHS website, the School Messenger System, scrolling Kiosks located on campus, school newsletter, e-mails from School Leadership, other parents and literature provided in the school's main office.

Provide parents with a copy of the school Family Engagement Plan and post a copy on the school website.

Provide parents with the opportunity to join/attend our monthly SAC (School Advisory Council) meetings. SAC is made up of parents, educators, and community partners that represent the demographics of the school population. Parents are encouraged to make suggestions and give input regarding the planning, review, improvement and expenditures of Title 1 family engagement at these meetings. Both the agenda and SAC minutes will demonstrate the decision making process that will take place throughout the 2018-2019 school year as it relates to Title I funds and programs.

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High

YEAR 2021 - 2022

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that help parents on how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs. For Example: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Title 1	Title 1 funds and programs enhance Leesburg High School through family engagement programs and professional development. Teachers will be informed of resources that can be provided from our resource room, "The Rock" to enhance student support and instruction.
Title I, Part C- Migrant 3	Migrant services are provided for students and parents. Guidance counselors and the Title 1 contact/Potential Specialist together to assure that support services are provided. These include needed clothing, hygiene, school supplies, and weekly food packs.
Title IX	Homeless Liaisons "Families in Transition" at the district level, homeless contact at the school level and Title 1 contact/Potential Specialist will collaborate to ensure that parents and students receive the necessary services and resources for success.
Title III	Supports activities to assist students to be proficient in English. Supports teacher professional development in ELL strategies, parent involvement, and education.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
----------------	--------------------	----------	---------------------------

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High YEAR 2021 - 2022

Identify a meeting date that will be as timely and convenient for all parties as much as possible. Meeting will coincide with Open House.	Principal, Title 1 contact, Potential Specialist	August 2021	Added to school calendar
Create and distribute meeting flyers in English and Spanish	Principal, Potential Specialist, Title 1 (translation to Spanish)	August 2021	Distribution via website, social media, call out, email, marquee, and posted flyers.
Utilize Title 1 PowerPoint presentation created by Title 1 coordinator	Potential Specialist, Coordinator	August/Sept 2021	Received from Title 1 and shown during meeting
Create sign in sheets	Potential Specialist	August/Sept 2021	Sign in table located at entrance of cafeteria

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds: transportation, childcare, or home visits, as such services relate to parent and family engagement.

Response:

SAC meetings are held in the afternoon after school. A virtual option through Google Meets will also be provided. Parent, teacher, student conferences will be scheduled to accommodate parents. Child care will be provided as necessary. The Potential Specialist will work flexible hours to accommodate the parent's schedules. Family engagement activities will be held in the evening on various days of the week to accommodate working parent's schedules.

Building Capacity

Describe how the school will implement parent and family involvement activities designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents/families, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents/families may request.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
------------------------------	--------------------	---	----------	---------------------------

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High YEAR 2021 - 2022

Freshman Orientation	Principal, APs, Faculty	Information is provided to parents & students on academic programs, extra- curricular activities, and extended learning opportunities.	July 2021	Sign in Sheets, PowerPoint presentation, school tour
Open House/Title 1 Annual Meeting	Principal, AP's, Potential Specialist, Faculty	Parents can meet teachers and discuss the required curriculum expectations. Educate parents on what Title I is and the importance of family engagement.	Aug/Sept 2021	Sign in sheets, powerpoint presentation
CTE/Electives Night	Principal, AP's, Potential Specialist, Faculty	Families can explore the various CTE and other elective courses available to them.	March 2022	Sign in sheets
Senior Audit Night	Principal, AP's, Potential Specialist, Faculty	Families of seniors will review graduation requirements, college and scholarship information, and have the opportunity to meet with their counselors to see where their student stands.	Jan 2022	Sign in sheets, Powerpoint
School App Training	Principal, AP's, Potential Specialist, Faculty	Introduce families to the new school app that will increase communication between the school and families.	Nov 2021	Sign in sheets, Powerpoint

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to communicate with, and work with parents as equal partners. And to value the effectiveness of contributions of parents, on how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Title 1 PD	Principal, Potential Specialist	Educate staff on what Title I is and the importance of family engagement.	Dec 2021, Jan 2022	sign in sheets
Jacket U	Principal	Positive communication reinforcement with faculty regarding the importance of parental involvement in student academics and student achievement.	Ongoing	sign in sheets

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High YEAR 2021 - 2022

Monthly Title 1 meetings	Potential Specialist	Networking on information gathering from district personnel to enhance parent family engagement	Ongoing	sign in sheets
--------------------------	----------------------	---	---------	----------------

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

Leesburg High School is one of 2 high schools to have a Rock program. The Rock is fully supported by community donations and provides families with food, school supplies, hygiene products, and clothing. Mentoring, tutoring, and resource referral is available.

Communication

Describe how the school will provide parents and families of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

Parents and families will receive communication from school personnel through a variety of sources. Information will be disseminated electronically via the school website, social media (Facebook and Twitter), Emails, and texts. Information may also be provided via hardcopy flyers, the school marquee, phone call out system, and intercom announcements.

We have also initiated a plan to create a school app that will provide a "one-stop-shop" for events, sports, testing, school announcements, etc.

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High

YEAR 2021 - 2022

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

A variety of family engagement activities will be planned to ensure that each parent has ample opportunity to participate. Childcare and/or translators will be available to assist upon request. Parents with disabilities and migrant families will be provided accommodations on a case-by-case basis so they can attend these events. Pertinent information and-or presentations from events will be made available on the website for parents to review if they are not able to attend. Activities will also be accessible via google meets when possible.

Discretionary Activities

Describe any non-Title I parent and family activities that help build relationships between school and families.

☐ Check here if the school does not plan to implement discretionary parent and family engagement activities.

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
SAC Meetings	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of the school.	Principal, SAC Members	Parents are influencing decisions based on the needs they identify with their children.	Monthly
The Rock	Reducing barriers by providing essential items to students free of charge.	Potential Specialist	Students receive necessary resources for success	Ongoing

Evaluation of the previous year's Parent and Family Engagement Plan

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High

YEAR 2021 - 2022

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Virtual Freshman Orientation	1	1291 views	Increase student achievement in all academic areas due to the participation of all stakeholders.
Virtual Open House	2	143, 214	Parents can meet teachers and discuss required curriculum expectations.
Virtual Title 1 Annual Meeting	1	143	Educate parents on what Title One is and the importance of family engagement.
Virtual Senior Audit	1	23	Educate parents on graduation requirements, college and scholarship information and how to read their student's senior audit form in order to know where they stand in fulfilling graduation requirements..

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value of contributions of parents, how to reach out to communicate, and work with parents as equal partners. The implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Virtual Rock tour, video	1	89	Bring awareness to staff of available resources on campus to reduce barriers to learning.
Title 1/FSL meetings	5	5	Increased communication between the school/faculty and parents through continued training between Title One district and school personnel.

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High YEAR 2021 - 2022

Jacket U/Faculty meetings	11	812	Positive communication reinforcement with faculty regarding the importance of parental involvement in student academics and student achievement.
---------------------------	----	-----	--

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Working Parents: A large number of Leesburg High School parents/guardians work several jobs	Leesburg HS will offer flexible meeting times in the afternoon for SAC and morning meetings for parent conferences, informational sessions, and school events. The school will also utilize virtual platforms.
Many Leesburg High School parents/guardians do not have the basic necessities for their families	The school and Title I will reach out to students without parental support by providing them with necessary resources to assist them in having a successful school year. These resources include school supplies, hygiene products, clothes and food. These families will also be encouraged to attend the Title I family engagement events to get an opportunity to receive additional resources.
Many parents lack technology in their homes and are challenged with receiving important information regarding their child's schooling, available resources and school events	The school will continue to use multiple means of communication/advertising to notify parents of events. (Flyers, school website, front marquee, school announcements, email, text messages, School Messenger System, Kiosks and white board in car rider line).
Covid 19, parents reluctant to attend face to face meetings	The school will continue to offer virtual opportunities for parents.

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity
-----------------	-----------------------------

Title I - School Parent and Family Engagement Plan

SCHOOL Leesburg High YEAR 2021 - 2022

Please send the following compliance documents showing your PFEP was jointly developed with parents/families. Send to Maria Torres, Title I Clermont Office:

- ☒ Copy of meeting agenda
- ☒ Copy of meeting minutes showing parent discussion and input for PFEP
- ☒ Copy of meeting minutes showing parent discussion and input for Compact
- ☒ Copy of the Family-School Compact
- ☒ Copy of meeting sign-in sheets (SAC, Annual Title I Meeting)

Annual Meeting

Timestamp	Email Address	Student's Last Name	Student's First Name	Student's Grade Level	Parent(s) / Guardian(s) N. Parent(s) / Guardian(s)	PI Number of Participants	Additional Students Names (if applicable)
9/10/2020 13:01:24	hotlinebling131030@gmail.com	sanders	cameron	11th	Christina Disher	3524311594	2
9/10/2020 13:29:23	linda@tuckerbilt.com	Tucker	Murray	9th	Linda Tucker	352-267-4111	3
9/10/2020 16:38:06	leahajfrotc@aol.com	Enger	Conner	12th	Leah Twichell	3523485574	1
9/10/2020 16:41:58	dknrluvu@gmail.com	Goldberg	Riley	9th	Katrina Goldberg	3524311606	3
9/10/2020 16:49:28	ladygator06@gmail.com	Cowgill	Alexis	11th	Dawn Cowgill	352-504-2435	1
9/10/2020 16:52:00	coperton@comcast.net	Nathanson	Maura	9th	Maura	13525516095	3
9/10/2020 16:53:27	xshelbelly@gmail.com	Richardson-Flanagan	Christopher	9th	Michele Flanagan	352-552-3549	1
9/10/2020 16:55:01	newliz31@yahoo.com	Shatzer	Lyndsey	11th	Elizabeth Shatzer	3523427583	2
9/10/2020 16:56:01	mauraed13@gmail.com	Nathanson	Casey	9th	Maura Nathanson	13525516095	3
9/10/2020 16:56:52	rhondaboston1@gmail.com	Boston	Mekenze	12th	Rhonda/Chris Boston	3526363967	2
9/10/2020 17:00:44	pitroadiva25@hotmail.com	reynolds	brady	9th	danielle reynolds	3524575219	2
9/10/2020 17:02:17	jermom.m.washington@gt.washington	Washington	Cameron	9th	Jermom Washington	9046104567	1
9/10/2020 17:06:27	fessclan@gmail.com	Fessenden	Phoenix	9th	Kristy Fessenden	3522055468	1
9/10/2020 17:10:03	knsx04@yahoo.com	Stack	Kyle	11th	Jennifer Stack	3523481145	2
9/10/2020 17:12:07	hjr3nkjr@aol.com	Rouse	Hope	9th	Holly Rouse	3524080615	1
9/10/2020 17:16:19	kaylamertz05@gmail.com	Mertz	Kayla	10th	Elena Mertz	(262)914-8288	2
9/10/2020 17:17:21	padillam@lake.k12.fl.us	Padilla	Lucas	11th	Mel Padilla	352-321-1739	3
9/10/2020 17:17:28	SHASHIRAIN@YAHOO.COM	Davis	Jacob	9th	Michelle Davis	3525511054	2
9/10/2020 17:19:35	qprming@gmail.com	Ming	Emma	12th	Patricia Ming	618-541-6487 or 352-315	1
9/10/2020 17:19:48	amsustarsic@comcast.net	Sustarsic	Aiden	9th	Alissa and Jeff Sustarsic	3524089049	2
9/10/2020 17:19:53	Kristykelly2007@yahoo.com	Kelly	Shelby	9th	Kristy Kelly	4782782743	2
9/10/2020 17:21:18	christieb1011@gmail.com	Keith	Emily	9th	Christie Brady	3215573854	2
9/10/2020 17:21:32	jeffers_1@yahoo.com	Harned	Emilee	9th	Rhonda Harned	3528010193	1
9/10/2020 17:23:55	dao.cindy116@gmail.com	Dao	Cindy	12th	Tina Van	3525616248	1
9/10/2020 17:24:05	storts4god@gmail.com	Storts	Hope	9th	Ginger Storts	352-348-4607	1
9/10/2020 17:25:04	the4hawkins@hotmail.com	Hawkins	Calan	10th	Alyson Hawkins	352-638-5880	1
9/10/2020 17:27:05	rosanneanddean@gmail.com	Hudgins	Garrett	10th	Gary Hudgins	352 255 4541	3
9/10/2020 17:27:29	camelotbreeze@yahoo.com	Blakley	Avalyn	9th	Michelle Blakley	3523964814	2
9/10/2020 17:31:19	Iringley1@aol.com	Johns	Kenneth	11th	Lori Johns	352-408-8064	1
9/10/2020 17:31:32	saylor_stephanie@yahoo.com	Saylor	Jaxson	9th	Stephanie Saylor	3524097400	1
9/10/2020 17:33:55	mmbapay4@me.com	Paymani	Marjorie	12th	Marjorie Paymani	352/267-9275	1
9/10/2020 17:36:26	susan.a.morrison@me.com	Morrison	Isabella	11th	Susan Morrison	352-360-8886	1
9/10/2020 17:38:27	laffers@icloud.com	Laffer	Ross	9th	Summer Laffer	3526360408	1
9/10/2020 17:40:47	michellehp79@gmail.com	Polanco	Ashlee	10th	Michelle Polanco	6104017977	3
9/10/2020 17:47:23	rsanchez_ruiz@msn.com	Rivas-Santana	Melody	9th	Raul Sanchez	7863397071	2
9/10/2020 18:46:21	eugeneas55.ae@gmail.com	Eugene	Amya	9th	Arnold and Tequila Eugen	3524606529	3
2/4/2021 17:03:39	robinspyder@gmail.com	Mitchell	Isaac	9th	Robin Mitchell	352-255-5975	2
2/4/2021 17:06:20	tase845@gmail.com	Shatzer	Lyndsey	11th	Elizabeth Shatzer	3523427583	1
2/4/2021 17:11:09	SHASHIRAIN@YAHOO.COM	Davis	Jacob	9th	Michelle Davis	3525511054	2
2/4/2021 17:16:20	chris56211@hotmail.com	Prater	Emma	10th	Christine & Kenny Prater	(352)636-2927	2
2/4/2021 17:39:29	the4hawkins@hotmail.com	Hawkins	Calan	10th	Alyson Hawkins	3526385880	1
2/4/2021 17:59:03	kristykelly2007@yahoo.com	Kelly	Shelby	9th	Kristy Kelly	478-278-2743	2
2/4/2021 18:04:54	gcb.bernard5@gmail.com	Zahira	Ajani	9th	Gillian Bernard	3528740136	2
2/4/2021 18:13:51	christieb1011@gmail.com	Brady	Christie	10th	Christie Brady	3215573854	2
2/4/2021 18:38:31	castiler@lake.k12.fl.us	Castile-Henderson	Rylan	10th	Rosalyn Castile	321-217-3896	2